

ludlowopen

SAMPLE ARTIST APPLICATION FORM

Please print page, enter information, & post with submissions & £17 application fee to
Jo King, Ludlow Open, The Shanty, Bircher Common, Leominster, Herefordshire HR6 0BU.

Closing date for submissions:

Name:
(as you would like it to appear in exhibition)

Address:
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.....
.....
.....

Tel/Mob:

email:

No. of artworks submitted (max 4), cdrom only:

Short description of work submitted, including title, media, size & price:

1.
.....
2.
.....
3.
.....
4.
.....

About the Artist (Please attach CV &/or relevant biographical details)

Application fee (£17) enclosed
(cheques made payable to 'Ludlow Open')

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General conditions for submitting work for exhibition.

Thank you for your interest in The Ludlow Open 20.., the fifth open exhibition of contemporary art in Ludlow. The exhibition dates are August, with private views & artist events on The Open will be held in Ludlow College's Millichope Gallery, a professional studio and gallery environment of steel and structural glass with a restored 14th century exhibition space and an outdoor sculpture courtyard.

Submission procedure:

- Please fill out the Artist Application Form.
- Please submit no more than 4 works of art. Do not submit the actual work, selection will be made from cdrom only.
- It is important that you include title, size, media and price for each work.
- The last date for submissions is Friday 14 June.

Fees:

- There is an application fee of £17 per entrant (for up to 4 works).

Selection procedure:

- Selection is by panel, and the selection panel's decision is final.

Notification:

- Artists will normally receive notification of the decision of the selection panel by
- No submission material will be returned.
- Selected artworks must be delivered to the College by
- Delivery procedures will be outlined on notification of acceptance.
- Work is to be presented ready for display.

Insurance:

- Artists are strongly advised to insure their own works.
- Delivery of work to the exhibition is seen as sufficient authority to the exhibition administrator to make such arrangements for the protection of the work as thought fit.

Commission:

- A commission of 30% will be charged by the exhibition administrator on the price paid for work.
- The price of work stated on the application form should include the commission of 30%. This will be the catalogue selling price.
- Ludlow Open is a Community Interest Company; any profits made will fund future shows.

Labels:

- A catalogue will be compiled from the application forms, but please stick completed gummed labels to the backs of pictures, or tagged in the case of 3d work.

Photographs & filming:

- Works exhibited may be photographed and filmed for press purposes in connection with the show.
- Copyright of all works remains the property of the artist.

Terms & conditions:

- Submission of work denotes understanding and acceptance of the above conditions.